



NEW HORIZONS EMPLOYMENT

NEWSLETTER

Issue 12

August – December 2008

On the 13th of July we had a fun night at the Black Friday Pizza Night. Everyone who attended enjoyed the night. Thank you to everyone who wore Fancy Dress. We look forward to seeing you all again at our Christmas Party. Also yet another huge Thank You to Linda Dunn for organising the Disco's held at the Kalamia Hotel throughout the year.



Troy & James at the Pizza night.



Steven, Gene & Steven's sister who won the lucky door prize at the Pizza Night.

We also had a Sausage Sizzle on Wednesday 17th September for Disability Action Week. Thank you to all of those who attended.



Stathy & his Mum at the sausage sizzle



Greg, Mark & Shane at the Sausage sizzle



Hayley, Andrew, Andrew's mum Linda & Janice at the Sausage Sizzle

CHRISTMAS BREAK

The office will be closed from Thursday 25th December 2008 and will reopen Monday 5th January 2009. As always we can be contacted on our mobiles.

Jill – 0418 182 251

Mark – 0418 182 250 

SUGGESTION BOX

We have a suggestion box in the office so anyone with ideas on our service or for any improvements you would like to see us make you are welcome to make comments.

COMPUTERS

New Horizons offers a number of state of the art computers within our office for anyone who wishes to come in and further their skills, receive some training, surf the net for available jobs through other networks, or update their resume. Please call in and see one of us and we will be only too happy to set you up and provide you with any assistance you may need.

NEW CLIENTS

We have registered new clients since the last Newsletter, so a big welcome to *Natasha P, Brett J, Dean O, Emily A, Emma H, Lorriane P & Andrew H.*

We are delighted to be working with you all.



*Happy
Birthday!*

To all those clients who have celebrated a birthday since our last newsletter – Happy Birthday.

August's birthdays were Jim Mc, Amy R, Elizabeth L, Troy T, Stephen S, Steven M, Robyne B, Hayley D & Dean O.

September's birthdays are Doug B, Andrew B, Anthony C, Angela M, Annette S, Trevor P, Andrew F, Cameron T, Derek O, Stephen L, Andrew Dur, Anthony W & our very own Jill Vettovali.

October's birthdays were Matthew B, Kenneth D, David J, Laurie M, Cassandra W, Hazel Mc, Lee P, Graham C & Leannora S.

November's birthdays were Hazel C, Amanda L, Brenden W, Natasha P, Shelly P, James B & our new staff member Melissa.

December's birthdays are Richard A, Wayne B, Gary D, Keith F, Tony G, Nimila H, Brett J & Stasios P.

*Hope you all had a
great day
and
Best Wishes for the year
ahead*

To all the Dads's out there – we hope you had a lovely Father's Day!

EAP / EMP

It has come to our attention that some of you may not have received a copy of your EAP (Employee Assistance Plan) or EMP (Employee Maintenance Plan). If this is the case please ask us and we will gladly give you a copy.

NEW STAFF MEMBERS

We have 2 new staff members that have recently joined our team. They are **Cristina Dingle and Melissa McNamara**. Some of you may have already met Cristina and Melissa, if not you probably will soon. Cristina joins our team as our Administration Officer and Melissa joins us as a Administration Officer / Consultant. Melissa & Cristina will be a great addition to our team and we are excited to have them on board.



Cristina



Melissa

QUALITY ASSURANCE AUDIT

To all of you who participated in our annual Quality Assurance Audit –

A big thank you

for taking the time to speak with the auditors.

Your time was very much appreciated.

We are audited each year against the 12 Disability Service Standards. Three of these Standards are featured in each of our newsletters over the year.

The Auditors job is to make sure we are delivering a quality service to you our clients by following all 12 of the standards.

We are happy to report that once again we have received an excellent report from the auditors!

The 12 Disability Service Standards are also displayed on the walls of our office and are featured in the Client Information Pack you received when you registered.

Good-bye & Good luck Hayley.

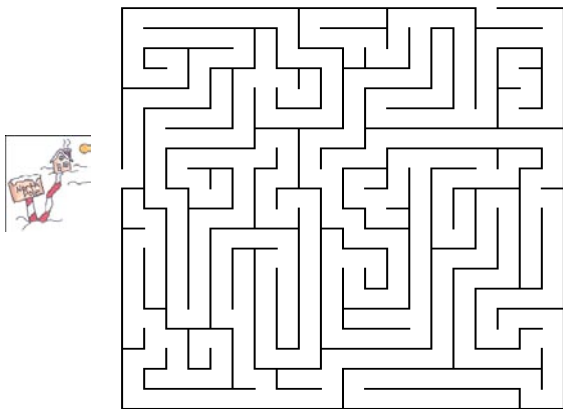
After 3 years with our service we are sad to say that Hayley will be moving on. I'm sure you will all agree that she will be

sadly missed. We wish her all the best in her new career.



Santa is lost!

Can you help him find his way back to the North Pole?



A Christmas Thought

STRESSED is just **DESSERTS** spelled backwards



One - Liners

Why do mummies like Christmas so much?

Answer: The Wrapping!

What do monkey's sing at Christmas?

Answer: Jungle Bells, Jungle Bells...

What did Jack Frost say to Frosty the Snowman?

Answer: Have an ice day



Christmas BBQ

The client Christmas BBQ will be held on Friday 5th December 2008



At the Catholic Parish Hall

100 Edward Street, Ayr.

The invitation is attached, please let us know if you will be attending.

OFFICE HOURS

Our Office Hours are as follows:

Monday – Friday

8.30am – 5.00 pm

PLEASE NOTE THAT THE OFFICE WILL BE

CLOSED

EVERY MONDAY FROM

10.00am – 11.00am

For Staff meetings & training.

If we need to close for training purposes outside of these hours a notice will be placed on the front door of the office.

We apologise for any inconvenience.

Mobile Phone Number Update:

Mark	0418 182 250
Jill	0418 182 251
Janice	0448 182 252
Cristina	0429 182 266
Melissa	0429 182 255

Check out our new website:

There is lots of useful information & you can download any copies of the newsletters you might have missed.

REMINDER:

CHRISTMAS DISCO

The flyers for the Christmas Disco have already been sent out but just a reminder of the details:

Friday 7th November,
6.30 pm – 9.30 pm

Kalamia Hotel Function Room
Admission \$5.00

Clients & families welcome

NO SINGLETS - NO THONGS

Congratulations

Troy T, Trinity A & Shane A

On completing your Driver's Education Course and getting you Learner's Licence



KEEPING IN CONTACT

Please note that one of the requirements of registering with us is to keep in *regular contact* either by phone or in person. This is also one of our requirements to the government. You must also let us know if any of your circumstances have changed, i.e. job start / loss, increase / decrease in hours of employment, changed phone numbers, address or any other change in circumstance that may be relative to your being registered with us. If we can not contact you by phone, we will try by mail. If we still have no response we will send a registered letter. If we still have no contact from you we will have to contact

Centrelink and notify them that you have not been meeting your requirements with us, which puts you at risk of having your Centrelink payment queried.

UPCOMING COMMUNITY EVENTS

Sunday, 30th November - Christmas Markets at Alva Beach Park, Alva Beach from 8am – 1pm

Saturday, 8th November – Home Hill Harvest Festival
Parade & Mardi Gras

Don't forget every Wednesday is Budget day at the **Burdekin Delta Cinemas**. All ages, all day with a ticket price of **\$8.00**.

We would like to wish
you all a very
Merry Christmas
and a safe and
Happy New Year

